NOTICE

**CREEK COUNTY RURAL WATER DISTRICT #2**

**BOARD OF DIRECTORS MEETING**

April 11, 2023 @ 5:30 p.m.

Water District Office -2425 W 121st ST S. Jenks, OK.

½ mile West of HWY 75 on HWY 117

**PLEASE TURN OFF CELL PHONES**

**A G E N D A**

1. Call to order:

Roll call: Kirby 2021, Bayouth 2021, Volturo 2022,

Martin 2022, Morris 2022, Pilkington 2023, Beasley 2023.

2. Engineer's Business:

2A. Ryan Smith will discuss Engineers Report.

2B. Ryan will answer any questions the Board may have concerning the status of various projects in the district.

**2****C. Discussion/vote:** to approve Pay Request #6, for Shrum Construction in the amount of $21,726.72, for the 2022 Capital Improvements project and authorize Board President Harvey Morris to sign the approval and estimate.

**2D. Discussion/vote:** to approve invoice (Draft) from Poe & Associates for Inspection Services for the Capital Improvement Project 2022 in the amount of $11,623.57.

**2E. Discussion/vote:** to approve agreement (Individual Project Order Number 2) with Kimley-Horn & Associates, Inc. in the amount of $65,000.00, for the design of the Tulsa South Pump Station.

Project Name: Creek County Rural Water District #2 2023 Capital Improvements.

KH Project Mgr.: Ryan Smith

Project: #061335300.

3. Visitors Business: None

 4. Water and Field Report:

4A. Matt Foreman will discuss the monthly Field Report, he will also discuss the status of repairs and issues around the district.

**4B. Discussion/vote:** to approve the purchase of Badger Flow Meter for water flow measurement at an initial cost of $7,566.20.

**4C.** **Discussion/vote:** to approve Bid from Donnell Construction for an office Addition and Reconstruction in the amount of $145,275.00.

Three bids were received for repair to the office building roof: ***Average Joes Construction LLC. Repair - $1,750.00***

 ***Replace-$10,750.00.***

***Easter & Co. Repair - $1,428.95***

 ***Replace-$10,526.72.***

***L & T Roofing Repair- $1,100.00***

 ***Replace-$9,694.00.***

**4D. Discussion/vote:** to approve the best bid for repair or replacement of roof on Creek 2 office building.

5. Old Business: None

**6.** **Discussion/vote:** on Consent Agenda Business:

6A. Regular Meeting Minutes from March 14, 2023.

 6B. Treasurer's Report (pages 2 thru 5)

 6C. Accounts Payable Report (pages 6)

 6D. Transfer of Benefit Units & New Taps (page 7)

 7. Managers Report:

8. New or Unknown Business:

**8A. Discussion/vote:** to approve the Engagement Letter from Anne Elfrink and Associates for the audit Period of 7/01/2022 through

6/30/2023 and authorize a board officer to sign it.

9. Board Members’ Comments and Discussion:

10. Adjournment:

**10A. Vote/motion:** to adjourn.

**THIS NOTICE OF MEETING AND AGENDA WAS POSTED ON THE FRONT DOOR OF THE OFFICE OF CREEK COUNTY RURAL WATER DISTRICT #2,**

**ON**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,AT (TIME) \_\_\_\_\_\_\_\_\_\_.**